

# Workshops Application

expanding  
your horizons

motivating young women in science + mathematics

EYH 2018 will be held on April 28th, 2018 (Saturday)

If you are interested in organizing a workshop for EYH 2016, please fill out the form below and submit it to [eyh.workshops@gmail.com](mailto:eyh.workshops@gmail.com) by **5 PM on November 17, 2017 (Friday)**. If you have any questions, please contact us at the above email address. Please submit all applications in **PDF** form with the **workshop name as the filename**.

**Title:**

**Author(s)** For each author please list: **Name, e-mail, cell phone number** (for at least two leaders for emergency purposes), **rank** (i.e. undergrad class year, graduate student years here, post-doc, professor, etc.) Detail any prior involvement/experience with EYH or working with middle schoolers.

1.

2.

3.

*(insert more if needed)*

**Workshop Status:** Please select the one that best describes your workshop:

- Returning workshop with the same workshop leaders as last year
- Workshop held in the past but these leaders are (mostly) new
- Returning workshop leaders with a new workshop concept
- Completely new workshop

**General Subject Area (e.g. Chemistry):** \_\_\_\_\_

**Topic (e.g. Polymers):** \_\_\_\_\_

**Approx. Desired Group Size per Workshop Session:** \_\_\_\_\_

*EYH Workshops can be assigned anywhere from 4 – 25 participants depending on the logistics and the interests of the participants. Please note if your workshop has any particular limitations for min/max number of students:*



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- 4. Please provide us with a bulleted list of your planned activities during the workshop and the learning objectives for each one.** We would like to use these to get an idea as to the content of the workshop, so please be as detailed as possible. Remember, workshops are 1 hour long.

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5. What materials do you need to make the workshop as interactive and engaging as possible? What unique resources will you take advantage of that are available on the Cornell campus?
  
6. **How much money do you anticipate your materials will cost?** A typical budget per workshop is about **\$50** and may include items relevant to your workshop as well as printing cost. This may limit the maximum number of girls for your workshop. (Exceptions may be made for engaging workshops requiring unique scientific supplies.) If it costs more than \$50, we strongly encourage you to contact your department and/or the graduate student association for the field to request a special project funding/donation to cover the difference.
  
7. How many volunteers will you need to lead your workshop? We suggest 1 leader/4 girls. Will you need help recruiting volunteers to lead your workshop?
  
8. Every year we get a few very similar workshop applications. In order to keep the widest range of offerings to the participants, we are often not able to accept both applications, even if they are both very strong. In the event that we get another application similar to yours, would you be interested in teaming up with another group to provide a joint workshop?
  
9. Are you interested in presenting your workshop at schools that do not normally participate in EYH as part of our outreach initiative? This may involve travel and requires that the workshop be transportable. The dates are TBD but will **not** be the day of the Cornell EYH conference.



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14. **Returning workshops only:** We would like a few experienced workshop leaders to serve as “mentors” to the new workshop leaders. You would discuss their plan with the new leaders at our leaders meeting in February and share your experiences to strengthen their workshop. You could also stay in touch with these leaders throughout the spring and offer to attend a practice session. Is this something that you are interested in (will not affect selection)?

Any other comments on the workshop preparation/experience from past years you would like to share with us?

If you are uncertain as to what an appropriate difficulty/education level is for these workshops, please feel free to contact us at the e-mail address listed at the beginning of this application. We look forward to reading your application!

- Berit, Julia, and Arianna